Applications may also be completed in-person at any OCPL branch. Please call prior to visiting to confirm current hours of operation and inquire about COVID-19 policies and procedures. Acceptable forms of alternate ID include: automobile registration; bus pass with current address; National Grid or telephone bill; school or college ID; Sheriff’s identification; and tax receipts.

After submitting your online application, visit any branch and provide a photo ID with current address OR two forms of ID which together show a current photo and address.*

After verifying your identity, Library staff will present you with your library card and an important publication entitled, “What Every Borrower Should Know.”

You can now check out items from any branch! Your card does not expire, but you will be asked to verify your current address and telephone number every three years.

---

Eligibility
Tech Packs will be loaned to OCPL cardholders only and must be requested by a service provider. The provider should assist the family in obtaining a Library card if a member of the family does not already have one.

Requesting
To request a Tech Pack, complete and submit the online request form at bit.ly/TechPackRequest. You will need to provide the name of the family’s cardholder as well as your name, contact info, and agency affiliation.

Obtaining
The Tech Pack will be signed out to the family cardholder. The provider must collect it from the Central Library¹ and deliver it to the family. The initial loan period is 4 weeks but may be extended up to 4 months by the provider.²

Returning
At the end of the loan, the provider must collect the Tech Pack from the family and return it to the Central Library. If equipment is damaged or lost, the Library will not hold the cardholder or provider liable.

---

¹ 447 South Salina Street, Syracuse, NY 13202
² If the tech pack is still needed and in active use at the conclusion of the extended four (4) month loan period, the provider may submit another extension request for review by Program staff.

Funding support for the Early Childhood Tech Pack Loan Program has been generously provided by the CNY COVID-19 Community Support Fund and the Health Foundation for Western and Central New York.